



**WIIN**  
PROPERTIES

Office: 3480 Kossuth St., #7  
Lafayette, IN 47905  
Office Phone: 765.838.0522  
Info@wiinproperties.com

## Rental Application

|   |               |             |                   |                           |                           |
|---|---------------|-------------|-------------------|---------------------------|---------------------------|
| <b>First</b>                            | <b>Middle</b> | <b>Last</b> | <b>Birth Date</b> | <b>Social Security #</b>  | <b>Driver's License #</b> |
| Any Other Names You've Used In The Past |               |             | Email             | Cell Phone                |                           |
| All Other Proposed Occupants            |               |             | Birth Date        | Relationship To Applicant |                           |
|   |               |             |                   |                           |                           |
|   |               |             |                   |                           |                           |
|   |               |             |                   |                           |                           |
|   |               |             |                   |                           |                           |

### RENTAL/RESIDENCE HISTORY

|   | Current Residence | Previous Residence | Prior Residence |
|---|-------------------|--------------------|-----------------|
| Street Address                                  |                   |                    |                 |
| City  |                   |                    |                 |
| State & Zip                                     |                   |                    |                 |
| Last Rent Amount Paid                           |                   |                    |                 |
| Owner/Manager and Phone Number                  |                   |                    |                 |
| Reason for leaving                              |                   |                    |                 |
| Is/Was rent paid in full?                       |                   |                    |                 |
| Did you give notice?                            |                   |                    |                 |
| Were you asked to move?                         |                   |                    |                 |
| Name(s) in which your utilities are now billed: |                   |                    |                 |
|   | From/To           | From/To            | From/To         |
| Dates of Residency                              |                   |                    |                 |

### EMPLOYMENT HISTORY

|                     | Current Employment | Previous Employment | Prior Employment |
|---------------------|--------------------|---------------------|------------------|
| Employed By         |                    |                     |                  |
| Address             |                    |                     |                  |
| Employer's Phone    |                    |                     |                  |
| Occupation          |                    |                     |                  |
| Name of Supervisor  |                    |                     |                  |
| Monthly Gross Pay   |                    |                     |                  |
|                     | From/To            | From/To             | From/To          |
| Dates of Employment |                    |                     |                  |

### CREDIT HISTORY

|                  | Bank/Institution Name | Balance On Deposit or Balance Owed |
|------------------|-----------------------|------------------------------------|
| Savings Account  |                       |                                    |
| Checking Account |                       |                                    |
| Credit Card      |                       |                                    |
| Auto Loan        |                       |                                    |

### VEHICLES (Include vehicles belonging to other proposed occupants als

| Make | Model | Color | Year | License Plate |
|------|-------|-------|------|---------------|
|      |       |       |      |               |
|      |       |       |      |               |

**REFERENCES & EMERGENCY CONTACTS**

|   | Relative | Relative | Non-Relative |
|---|----------|----------|--------------|
| <b>Name</b>   |          |          |              |
| <b>Street Address</b>   |          |          |              |
| <b>City</b>   |          |          |              |
| <b>State &amp; Zip</b>  |          |          |              |
| <b>Phone Number</b>   |          |          |              |
| By signing the application you grant us permission to communicate with all the contacts listed in this section in the event we can't locate you. Furthermore, if you abandon the apartment for any reason then you grant us permission to allow your relative listed above to remove all contents of the dwelling on your behalf. |          |          |              |

**GENERAL INFORMATION**

|  |   |  |
|--|---|--|
| <b>Have you ever been served a late rent notice?</b>   | <b>Do any of the people who would be living in the apartment smoke?</b> | <b>How long do you think you would be renting from us?</b> |
| YES NO   | YES NO  |  |
| <b>Have you ever filed for bankruptcy? If so, when?</b>  | <b>When would you be able to move in?</b>                               | <b>Have you ever been convicted of a felony?</b>           |
| YES NO Date:   |   | YES NO   |
| <b>Have you ever been served an eviction notice? If so, when?</b>  | <b>Do You have Pets? If yes, what kind?</b>                             |  |
| YES NO Date:   | YES NO Pet:   |  |
| <b>Have you had any reoccurring problems with your current apartment or landlord? If yes, please explain:</b>  |   |  |
|  |   |  |
| <b>Why are you moving from your current address?</b>   |   |  |
|  |   |  |
| <b>List any verifiable sources and amounts of income you wish to have considered (optional):</b>   |   |  |
|  |   |  |
| <b>If you were to run into financial difficulty in the future and couldn't come up with the money to pay the rent, do you know someone that would loan you the money? If so, provide the person's name, address, &amp; phone # so that we can use them as a reference for you.</b> |   |  |
|  |   |  |
| <b>Have you been a party to a lawsuit in the past? If yes, please explain why:</b>   |   |  |
|  |   |  |
| <b>We may run a credit check and a criminal background check. Is there anything negative we will find that you want to comment on?</b>   |   |  |
|  |   |  |
| <b>How did you hear about this apartment?</b>  | <b>Do you have an e-mail address we can reach you at?</b>               |  |
|  |   |  |
| <b>Do you know of anybody else looking for an apartment? Please provide their name and number. If you refer a friend and you each end up renting separate apartments from us then we will pay you a referral reward.</b>   |   |  |
|  |   |  |

**Agreement & Authorization Signature**

I believe that the statements I have made are true and correct. I hereby authorize a credit and/or criminal check to be made, verification of information I provided and communication with any and all names listed on this application. I understand that any discrepancy or lack of information may result in the rejection of this application. I understand that this is an application for an apartment and does not constitute a rental or lease agreement in whole or part. I further understand that there is a **non-refundable** fee to cover the cost of processing my application and I am not entitled to a refund even if I don't get the apartment. Any questions regarding rejected applications must be submitted in writing and accompanied by a self-addressed stamped envelope.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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## Application Screening Criteria

**Before submitting the application** and application fee, review the information below to see if you meet the criteria.

Note that WIIN Properties is an equal housing opportunity Landlord: WIIN Properties does not discriminate based on race, color, creed, religion, sex, sexual orientation, disability, national origin, or familial status.

**Verification of Income:** All Applications will have their source of income verified whether it is employment, government assistance or other sources.

- Household gross monthly income must be at least 3X the monthly rent.
- If the Application is currently enrolled in HUD Section 8 then the income requirement is at least 1.5X the monthly rent.
- If possible, an applicant should attach their 3 most recent check stubs or a copy of the government subsidies award letter to the application. This will make the application review process quicker.

**Criminal Background Check:** All applicants will be subject to a criminal background check. An Applicant will automatically be rejected for any of the following:

- Conviction of violent crimes against people or property.
- Conviction of felony crimes involving manufacture, sale, or distribution of controlled substances.
- Conviction of crimes involving solicitation or prostitution.

**Prior Evictions:** An applicant will be denied if:

- Any Prior Eviction was within the past 12 months.
- Prior Eviction that have not been paid in full or if the Applicant is not currently involved in a repayment agreement with the former Landlord.